

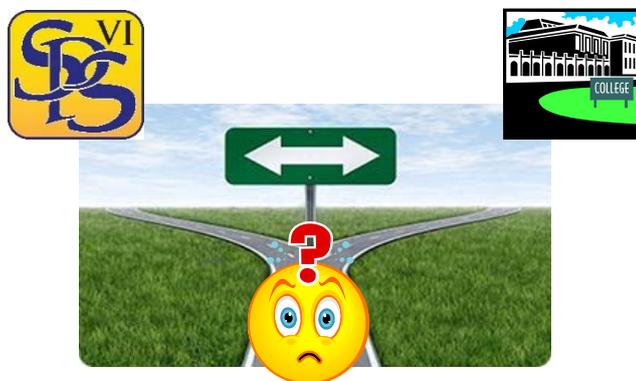
— T H E —
S W E Y N E P A R K
— S C H O O L —

WHAT TO DO
AFTER I HAVE
MY RESULTS



What to do after I have my results?

Your examination results are clearly taking you towards the next steps in securing your success. We want this to be as smooth a process as possible and the information below outlines various alternatives and the variety of help available. Whatever happens we would like to be able to stay in touch, so would really *appreciate you taking a few minutes to complete the separate form to update us on what you have lined up for the coming year, especially if your plans have changed in any way.* In finalising what course in education or training you intend to do, it is really important to remember that the school is still here to support you, as are the course providers, and communicating early is normally best.



Enrolment onto courses:

When attending for enrolment at a college or school, top tips include:

- check **enrolment date and time**, if it has been provided
- take any **letters from the provider** giving course and offer details
- have all the **result slips** with you as evidence for your grades
- if you have **specific needs** in terms of access, bring any relevant information
- if you may be eligible for financial support through the government 16-19 Bursary Fund (up to £1200 for individuals/families on income support, those in care or those with disabilities to help with travel, meals, equipment and expenses for educational visits) you would need evidence.

<https://www.gov.uk/1619-bursary-fund/overview>



Sweyne Park Sixth Form Applications:

Sweyne Park Applications

Any student who has applied to Sweyne Park, or would still like to apply, should go to the **Atrium**.

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Administration of students

Scenario	Staff (There will be additional staff)	Location
Student has met entry threshold and wishes to accept their offer without subject changes	SDo, CSe, JAb	Forum
Student has met entry threshold and wishes to accept, but would like to change or discuss further their A Level/Vocational options.	TWo, JCI	Sixth Form Office
Student has not met EITHER the overall entry threshold OR an individual subject entry threshold and needs advice	ARo, SPe	Maslow Library
Student wishes to leave Sweyne Park	ARo	Maslow Library
All post-Results applicants	ARo	Maslow Library

Alick Robertson or a member of the Sixth Form team will be in school to meet students and parents/carers in the Sixth Form Office at the following times:

Thursday 24 August - 8am to 4pm

Friday 25 August - 8am to 4pm

Tuesday 29 August - 9am to 1pm

Wednesday 30 August - 9am to 1pm

Any student who has applied to Sweyne Park or would still like to apply should go to the **Atrium in the Sixth Form block** for meetings.

Applications elsewhere

1. I have not applied for a place in the Sixth Form at Sweyne Park, but now wish to be considered.

All students who have not yet applied for a place in the Sixth Form, but wish to make a late application, should see Alick Robertson in the Atrium.

2. I have met the entry requirements for the course I want to do.

You need to check any letters you have had confirming what the admissions process is in terms of enrolment, and follow the process.

3. I have applied elsewhere, and I have not met the entry threshold for my chosen course.

Please see Ed Hawkings in the Maslow Library (in the Sixth Form), to get advice as quickly as possible ensure that you are not queuing with those wanting to join the Sixth Form.

4. I am intending to do an apprenticeship. If you have a place at college and with an employer, you should check any letters and make contact to confirm you want the place.



If you do not have a place then you should contact the local colleges and consider further help via Ed Hawkings (email listed in contacts), including possibly meeting with Steve Cooper on Friday 25 August (availability from 9am to 2pm; it is advisable to book appointments through Ed Hawkings).

The main site for apprenticeship vacancies is www.gov.uk/apply-apprenticeship. Another source of help for school leavers is The **Essex Apprenticeship Promotion and Brokerage Hub**, which can link your apprenticeship aspirations to employers, contacted through apprenticeships@essex.gov.uk.

5. I have not applied for any other course or job, and I don't know what to do next.

Ed Hawkings will be available for consultation from 9am to 2pm



Thursday and Friday. Steve Cooper, our Connexions Advisor, will be available for consultation on Friday 25 August from 9am to 2pm (booking a time through Ed Hawkings is advisable).

Contact e-mail addresses

If you wish to direct any of the above queries via e-mail, please use the following details:

Ed Hawkings	edh@sweynepark.com
Steve Cooper	SteveCooper@southend.gov.uk
Alick Robertson	alickr@sweynepark.com

SPS Phone:

01268 784721 - you may need to leave a message on the answer phone, but a return phone call would be made as soon as possible. Any application enquiries will be dealt with on Thursday 24 and Friday 25 August until 3pm, with additionally Tuesday 29 August until 1pm for Sweyne Park Sixth Form applicants only. Please note, phones will not be checked outside these dates and times.

SEEVIC phone: 01268 882666

SEEVIC email: yourfuture@seevic-college.ac.uk

SEC phone: 0845 52 12345

SEC email: guidance@southessex.ac.uk

Writtle phone: 01245 424200

Writtle email: info@writtle.ac.uk

For schools and other colleges check websites for contact details.

Further helpful information:

Studential has really practical advice about possible next steps.

<https://www.studential.com/GCSEs/guide-to-GCSE-results-day-2016>

icould is a really helpful careers site <http://icould.com/buzz/>

allabout is a website with links to the top 100 UK employers in the UK for school leavers, including apprenticeships.

<http://www.allaboutschoolleavers.co.uk/employer-rankings>

National Careers Service gives information about employment opportunities and planning applications.

<https://nationalcareersservice.direct.gov.uk/#>

What about getting marks checked for GCSEs?

When a pupil has achieved a grade which is very close to the boundary for a higher grade, heads of each subject area scrutinise the results for individual papers taking into account predicted grades, in order to consider follow up action. Unlike in previous years this may involve applying for a clerical check (seeing that all questions have been marked and adding up the marks) or a more detailed comparison to the mark scheme. This is a **new system and will mean that it is unlikely that grades will change**. The results checking takes place from the time of the publication of results to early in the autumn term. If grounds for a check are identified the **candidate** is contacted by the school for agreement, which must be supported in writing eg using a proforma or an email. This is necessary as marks can be raised or lowered and pupils should therefore be aware that grades can go up or down. On some occasions pupils request a check, which again must be in writing, and then would be researched by a subject specialist to see if there is a real chance of achieving a higher grade. Early enquiries are preferable; the latest date that we are able to process applications is **Monday 18 September 2017**. The school will let candidates know outcomes.

For examination grade enquiries contact:

Sue Donovan suedonovan@sweynepark.com or

Wendy Johnson (Examinations Officer) wendyj@sweynepark.com

The enquiries will be forwarded to the relevant subject leader for scrutiny as described above. The school will respond to any enquiries made.

WHAT AM I DOING FROM SEPTEMBER 2017?

PLEASE COMPLETE THIS ONLY IF THIS HAS CHANGED SINCE EASTER
OR IF YOU HAD MULTIPLE APPLICATIONS

In order for us to know about your destinations for the coming year and offer any further help in terms of courses and providers, please complete the following and hand it in before you leave school with your results, or as soon as you are clear what you are actually going to do in September:

Name:

Mobile contact:

Email contact:

Address (ONLY if it has changed since June)

College or school that you will be attending:

Course(s) you will be doing:

If you are still uncertain about what you are doing and would like extra help from school, please tick the box.

Thank you, we hope you are pleased with your results and don't forget to keep in touch to let us know how you get on.