

# THE SWEYNE PARK SCHOOL

## Welcome to The Sweyne Park School

Information for families: Pack 1

(for pupils starting in September 2018)



This pack gives you key dates and information designed to help you and your child with the transition to secondary school.

Pack 2 will be sent to you in May and will include further details about the new school year, Parent pay, School Fund contribution, bus passes, catering facilities, instrumental lessons and the Sweyne Park School Parent Teacher Association and Parents' Forum. It will also contain our 'Confidential Pupil Information Form' which will need to be completed and returned to our Pupil Services Team.

Keep up to date with school news via our website:

[www.sweynepark.com](http://www.sweynepark.com)

This pack is also available online in the Year 6 to 7 section of our website.



# Key Dates

<b>March</b>	Welcome Pack 1 sent to families																						
<b>May</b>	Welcome Pack 2 sent to families																						
<b>June</b>	<p>Head of Year 7, Marie Taylor, will visit pupils at the following Primary Schools before their induction day on 29th June:</p> <table> <tr> <td>Canewdon</td> <td>Rayleigh</td> </tr> <tr> <td>Down Hall</td> <td>Rettendon</td> </tr> <tr> <td>Edward Francis</td> <td>Riverside</td> </tr> <tr> <td>Edwards Hall Primary</td> <td>St Nicholas</td> </tr> <tr> <td>Glebe</td> <td>Wickford</td> </tr> <tr> <td>Grove Wood</td> <td>Wyburns</td> </tr> <tr> <td>Our Lady of Ransom</td> <td></td> </tr> </table>	Canewdon	Rayleigh	Down Hall	Rettendon	Edward Francis	Riverside	Edwards Hall Primary	St Nicholas	Glebe	Wickford	Grove Wood	Wyburns	Our Lady of Ransom									
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<p><b>19<sup>th</sup> June 2018</b>  <b>9:30am – 11:45am</b></p> <p>(For pupils from schools listed)</p>	<p>Individual pupils/small groups of pupils from primary schools not visited by us are invited to spend a morning at Sweyne Park School for their transition visit. Parents should bring their children to Sweyne Park at 9:30am and then pick them up at 11:45am. The Headteachers of these schools will be aware of this arrangement.</p> <p>The morning will include a tour of the school and sharing time with some of our present Year 7 pupils who were in a similar position last year.</p> <table> <tr> <td>Abacus Primary</td> <td>Northwick Park Primary</td> </tr> <tr> <td>Alleyn Court</td> <td>Perryfields Junior</td> </tr> <tr> <td>Cold Norton Primary</td> <td>Plumberow Primary</td> </tr> <tr> <td>Corringham Primary</td> <td>South Benfleet Primary</td> </tr> <tr> <td>Earls Hall Primary</td> <td>St Mary's CE, Prittlewell</td> </tr> <tr> <td>Fairhouse Primary</td> <td>St Michael's CE Prep</td> </tr> <tr> <td>Fairways Primary</td> <td>St Peter's CE, West Hanningfield</td> </tr> <tr> <td>Heycroft Primary</td> <td>Stambridge Primary</td> </tr> <tr> <td>Hockley Primary</td> <td>Thundersley Primary</td> </tr> <tr> <td>Leigh North Street Primary</td> <td>Towers Junior</td> </tr> <tr> <td>Merrylands Primary</td> <td></td> </tr> </table>	Abacus Primary	Northwick Park Primary	Alleyn Court	Perryfields Junior	Cold Norton Primary	Plumberow Primary	Corringham Primary	South Benfleet Primary	Earls Hall Primary	St Mary's CE, Prittlewell	Fairhouse Primary	St Michael's CE Prep	Fairways Primary	St Peter's CE, West Hanningfield	Heycroft Primary	Stambridge Primary	Hockley Primary	Thundersley Primary	Leigh North Street Primary	Towers Junior	Merrylands Primary	
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<p><b>Thursday 28<sup>th</sup> June 2018</b>  <b>7:00pm</b>  <b>School Hall</b></p>	<p><b>New Intake Parents' Evening</b></p> <p>You are invited to a meeting for parents/carers of our new Year 7 pupils. Relevant staff and a selection of current Year 7 pupils will be there to give details of your child's induction and his/her first year at a new school. This will be an ideal opportunity for you to meet your child's form tutor.</p> <p><b>Unfortunately, due to the large number of parents attending, the hall will not be able to accommodate children who accompany you on this occasion.</b> If you are unable to make alternative arrangements, we can arrange for them to be supervised by our prefects.</p>																						
<p><b>Friday 29<sup>th</sup> June 2018</b>  <b>8:45am – 2:30pm</b></p>	<p><b>Induction Day for all new Year 7 pupils</b></p>																						
<p><b>Tuesday 4<sup>th</sup> September 2018</b>  <b>8:35am – 3:00pm</b></p>	<p><b>Start of Autumn Term</b>  <b>First day of school for new Year 7 pupils</b>          (Rest of school start at staggered times over two days.)</p>																						

# Induction Day for all new Year 7 pupils

## Friday 29<sup>th</sup> June – 8.45am-2.30pm

We are looking forward to welcoming our new year group. You will not need to go and register at your primary school on this day. We will keep a register of attendance at Sweyne Park.

Induction Day will provide an excellent opportunity to:

- give pupils the opportunity to get to know their new school, experience lessons and start making new friends;
- introduce pupils to key people who will help them settle in next term; Head of Year 7, Form Tutor, Tutor group, members of the Leadership Team and Prefects;
- familiarise pupils with day to day aspects at their new school, for example: to respect the code of conduct, lunchtime arrangements, fire drill.

Pupils will need to wear their primary school uniform and bring the following:

- pens
- pencils
- **packed lunch\*** and break time snack.

\*Please note: A free lunch will be provided for pupils who are entitled to one.

### Timetable for the day

TIME	VENUE	ACTIVITY
From 8:30am	Arrive Prefects and teachers will be ready to meet pupils at the school gates and in the Pupil Foyer and show pupils to the School Hall.	
8:45am	School Hall	Welcome by Mr Hodgkinson, Headteacher.
9:00am	Tutor room	Tutor time and tour of the school.
10:05am	Classroom	Taster Lesson 1 – accompanied by senior prefects.
10:45am	Sports Hall	Pupils should bring something to eat at break if they wish.
11:30am	Classroom	Taster Lesson 2 - accompanied by senior prefects.
12:10pm	School Hall	Lunch <b>Pupils should bring a packed lunch.</b> A free lunch will be provided for pupils who are entitled to one.
12:45pm	Tutor room	Tutor time and preparation for the first day of term.
2:10pm	School Hall	Assembly
2:30pm	Depart Parents are welcome to come into the <b>pupil foyer</b> and collect their children, or meet at an agreed place. If you are collecting pupils at 2.30pm by car, please use our <b>Cheapside West / Pearsons Avenue entrance</b> , NOT Sir Walter Raleigh Drive and the bus bay. Thank you.	

# School uniform

We pride ourselves on the standard of uniform worn by our pupils and ask that you support us in helping to maintain this important discipline by adhering to the uniform outlined below. Our school uniform is available to purchase from:

**Danielle's Schoolwear**

Danielle's Schoolwear Centre  
Claydons Lane  
Rayleigh, SS6 7UP

**Tel: 01268 967542**

email: [sales@daniellesshop.co.uk](mailto:sales@daniellesshop.co.uk)  
website: [www.daniellesshop.co.uk](http://www.daniellesshop.co.uk)

The Sweyne Park School Uniform comprises:

- Sweyne Park School **tie**
- Sweyne Park School **jumper**
- Light blue **shirt**
- Black ankle **socks**, black or flesh coloured **tights**
- Sensible leather/man-made black **shoes**
- Plain outdoor, waterproof **coat**
- Black knee length kilt style **skirt** with the school logo. Available from Danielle's Schoolwear.
- Plain black woven fabric **trousers** from suppliers listed below. Any belts worn should be plain black.

*(Please note: High Street stores change their school uniform stock on a seasonal basis and we therefore have to wait until the new stock is in to advise parents on acceptable trousers, so this list is subject to change. However, parents will be advised accordingly.)*

Danielle's Schoolwear

As shown in Sweyne Park area on website.

[www.daniellesshop.co.uk/sweyne-park-93-c.asp](http://www.daniellesshop.co.uk/sweyne-park-93-c.asp)

Marks and Spencer ([www.marksandspencer.com](http://www.marksandspencer.com))

Boys slim leg trousers with super crease (Product Code: T764745)

Plus Boys slim leg trousers (Product Code: T764747P)

Girls slim leg trousers (Product Code: T761243L)

Plus girls slim leg trousers (Product Code: T761247P)

ASDA ([www.asda.com](http://www.asda.com) – in the George Clothing section)

Boys school slim leg trousers (Product Code: 5746800)

Boys regular fit trousers (Product Code: 5412125)

Girls school straight leg trousers (Product Code: 5567987)

Girls school basic trousers (Product Code: 3860213 or 4256327)

**Please note that:**

- One small, plain stud in each earlobe is accepted.
- No other jewellery should be worn except an inexpensive wrist watch.
- Any make up should be discreet enough to be virtually unnoticeable.
- Extreme hairstyles/colours are not acceptable (no shorter than "grade 3" and no tramlines etc. please).

Should you have any questions or concerns regarding the school uniform please do not hesitate to contact our Pupil Services team.